Online Service and Third Party Providers

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Singleton
PRIMARY SCHOOL

Inspiring Lifelong Learners

Online Services

Our school provides access to Department of Education online services. These enhance the contemporary learning opportunities available to students and the range of teaching tools available to staff to deliver the Western Australian Curriculum.

Your approval is needed, via Compass, for your child to be given access to these online services. The Department's online services currently provide students with access to:

• individual email and calendar accounts;
• the internet, with all reasonable care taken by central office and schools to monitor and control students' access to
websites while at school;
• online teaching and learning services such as Connect, web-conferencing and digital resources;
• online file storage and sharing services; and
• these online services at locations other than school.

Please note that while every reasonable effort is made by schools and the Department to prevent student exposure to inappropriate online content when using Department provided online services, it is not possible to completely eliminate the risk of such exposure.

You should be aware that the Department has the right to review, audit, intercept, access and disclose messages created, received or sent over Department online services. Logs of email transactions and internet access data are kept for administrative, legal and security purposes and may be monitored. Similar to other corporate records, emails and internet access records are discoverable in the event of legal action and are subject to provisions of the Freedom of Information Act 1992. https://www.wa.gov.au/organisation/office-of-the-information-commissioner

You should also be aware that general internet browsing not conducted via the Department's network is not monitored or filtered by the Department. The Department encourages close family supervision of all internet use by children in locations other than school, and strongly recommends the use of appropriate internet filtering software. Advice on managing internet use at home can found on the Office of the E-Safety Commissioner website www.esafety.gov.au/parent

Online Service acceptable use agreement

Please read the following requirements to your child prior to consenting to their access to the service

I agree to follow the rules set out below when I use the Department-provided online services:

- I will keep my password private and not share with other students.
- I will not let other people logon and/or use my online account.
- I will tell the teacher if I think someone is using my online account.
- I will tell the teacher if I see anything that makes me feel uncomfortable or unsafe that I know I should not access or view at school or if I find any information that is inappropriate or makes me feel upset or confused. Some of these things may include violence, racism, pornography, or content that is offensive, intimidating or encourages dangerous or illegal things.
- I understand the school and the Department of Education can monitor my use of online services.
- I will use appropriate language in all internet communications.
- If I use other people's work taken from the internet as part of my own research and study I will acknowledge them as the owner.
- I will check with the teacher before sharing images or giving information about myself or anyone else when using online services.
- I will take care of the computers, computer systems or computer networks of the school, the Department of Education or any other organisation.
- I will not use any online service to be mean, rude or unkind about other people.
- I understand that I am responsible for my actions while using online services and may be held responsible for any breaches caused if I allow any other person to use my online account;
- If I misuse any online services, I may be held liable and the principal may take further action.

Permission to use photos

Your permission is sought for the school to publish video or photographic images of your child and/or samples of your child's schoolwork to be used by the school and the Department of Education. The purpose of using the images or work will be activities such as promoting the school, school events and student achievements.

Your child's image and/or school work may be published for the above purposes in a range of formats such as hardcopy and digital, including audio and video file formats, and published to a range of media including but not limited to school newsletters, email, school and Department of Education intranet and internet sites including social media websites (e.g. Facebook, YouTube etc.),any third party applications and local newspapers in hardcopy and digital formats, which may enable viewers/readers to identify your child.

The school will endeavour to limit identifying information that accompanies images of your child or child's work; however, there will be occasions when your child's name, class and school may be published along with images.

Once signed, the consent will remain effective until such time as you advise the school otherwise.

IMPORTANT: I understand that while the school and Department of Education will only publish my child's information for the above-stated purposes, the internet is accessible by any person worldwide. I understand that my child's information can be accessed, copied and used by any other person using the internet (e.g. shared through social media such as Facebook, YouTube, etc.). I understand that once my child's information has been published on the internet the school and Department of Education have no control over its subsequent use and disclosure. I understand that I can withdraw this permission at any time by contacting the school or Department in writing; however, this will not affect materials that have already been published and disseminated.

Third Party Services – Notification

Please note that no parent action is required for these applications. The school is required to inform you of the use of these services, but you are not required to consent.

If you have any concerns about these services, please contact the school directly.

Passtab

https://passtab.com
Category
Visitor management system
Information provided:
Visitors only
How the information is used:
This is a visitor and student management system.
Where the information is stored:
Within Australia
Terms of Use/Privacy Policy
https://passtab.com/privacy.html

PaperCut Cloud

https://www.papercut.com/
Category
Print Management
Information provided:
Student name and school.
How the information is used:
Printing management.
Where the information is stored:
Within Australia
Outside Australia
Terms of Use/Privacy Policy
https://www.papercut.com/privacy-policy/
https://views.papercut.com/terms-of-service/

Cengage, PMeCollection and NelsonNet

https://cengage.com.au/primary/browse-series/pm/pmecollection
Category
Teaching and Learning
Information provided:
Staff/teacher: name, email
Student: name, date of birth, gender, biometric data, other data
Other data: school
How the information is used:
Guided and independent reading platform
Where the information is stored:
Within Australia
Terms of Use / Privacy Policy
https://cengage.com.au/privacycentre
https://cengage.com.au/corporate-home/help/using-this-site/terms-and-conditions

Reading A-Z

https://www.learninga-z.com/site/products/readinga-z/overview

Category

Teaching and Learning

References & Resources

Information provided:

Staff/teacher: name and email

Student: name and email

How the information is used:

Provides access to printable and projectable reading resources for K-5

Where the information is stored:

Within Australia

Terms of Use/Privacy Policy

https://lazcommunity.force.com/knowledgebase/s/article/Privacy

https://lazcommunity.force.com/knowledgebase/s/article/Terms-of-Service

Elastik

https://bestperformance.com.au/solutions/edcompanion/

Category

Teaching and Learning

Information provided:

Staff/teacher: name, email

Student: name, date of birth, gender, medical or health data, grades or performance data.

Other data: school

How the information is used:

Online teaching and learning tool.

Where the information is stored:

Within Australia

Terms of Use / Privacy Policy

https://bestperformance.com.au/privacy-policy/

Oliver

https://www.softlinkint.com/product/oliver/

Category:

Library Management System

References & Resources

Information provided:

Student name, student email (optional), date of birth (optional), address (optional), phone number (optional), school, class details, school year, profile or other photos (optional), gender (optional), grades or performance (optional) and parent email (optional). Unique usernames are enforced. Passwords uniqueness is recommended but not enforced.

How the information is used:

Enables school community to access library resources, including eResources, as well as manage loans and reservations.

Where the information is stored:

Within Australia

Terms of Use / Privacy Policy

https://softlinkint.com/data-protection-privacy-policy

Fotoworks

https://www.fotoworks.com.au/

Category:

School Photography Service

Information Provided:

Student name

Class details

Student photos or videos

School name

Where the information is stored:

Within Australia

Terms of Use / Privacy Policy

https://www.fotoworks.com.au/terms-conditions

https://www.fotoworks.com.au/privacy

Swivl Teams

https://www.swivl.com/

Purpose:

Video-based coaching and professional development.

Information Provided:

Student email

Where the information is stored:

Onshore (within Australia)

Terms of Use/ Privacy Policy

https://www.swivl.com/terms/

https://www.swivl.com/privacy/

Class Solver

https://classsolver.com/au/

Purpose:

Assists schools in the process of creating class lists.

Information Provided:

Student name

Class details

Student other data

Where the information is stored:

Onshore (Inside Australia)

Terms of Use/ Privacy Policy

https://classsolver.com/privacy-policy/

Apple

https://www.apple.com/au

Category:

Teaching and Learning

Information provided:

Staff/teacher: name, email

Student: name, email, work/content, photos or videos, grades or performance data.

Other data: school, class details, school year, student username

How the information is used:

Includes Apple School Manager, pre-loaded applications and additional modules on a Managed Apple ID.

Where the information is stored:

Outside Australia

Terms of Use / Privacy Policy

https://www.apple.com/au/privacy/

https://school.apple.com/

Bebras Challenge

https://digitalcareers.csiro.au/Bebras

Category:

Teaching and Learning

Information provided:

Staff/teacher: name, email,

Student: name, email, gender, geolocation data, grades or performance data

Parent: name, contact information.

Other data: school

How the information is used:

Computational thinking challenge.

Where the information is stored:

Within Australia

Terms of Use / Privacy Policy

https://www.csiro.au/en/About/Access-to-information/Privacy

https://www.csiro.au/en/About/Footer/Legal-notice

Code.org

https://code.org/
Category:
Teaching and Learning
Information provided:
Staff/teacher: name, email
Student: name, email, work/content, photos or videos, gender, other
Other data: school, class details, school year, student username
How the information is used:
Coding, Scripting, Programming; Online learning, Online courses.
Where the information is stored:
Outside Australia
Terms of Use / Privacy Policy
https://code.org/tos

CoSpaces Edu

https://cospaces.io/edu/
Category:
Teaching and Learning
Information provided:
Staff/teacher: name, email
Student: name, work/content
How the information is used:
Build 3D creations, animate them with code and explore them in Virtual or Augmented Reality.
Where the information is stored:
Outside Australia
Terms of Use / Privacy Policy
https://cospaces.io/edu/privacy-policy.html
https://cospaces.io/edu/student-data-safety.pdf
https://cospaces.io/edu/terms-of-use.html

Grok Learning

https://groklearning.com/
Category:
Teaching and Learning
Information provided:
Staff/teacher: name, email and other data
Student: name, email, gender and other data
How the information is used:
Online programming platform.
Where the information is stored:
Within Australia
Terms of Use / Privacy Policy
https://groklearning.com/policies/terms/
https://groklearning.com/policies/privacy/
https://groklearning.com/policies/security/

Jamf School

https://www.jamf.com/products/jamf-school/
Category:
Apple mobile device Management
Information provided:
Staff/teacher: name, email and personal information
Student: name and email
How the information is used:
Apple Mobile Device Management
Where the information is stored:
Outside Australia
Terms of Use / Privacy Policy
https://www.jamf.com/privacy/
https://www.jamf.com/terms-of-use/

Kahoot

https://kahoot.com/
Category:
Teaching and Learning
References & Resources
Information provided:
Staff/teacher: name, email, other data
Student: name, email, work/content, geolocation data
Parent: name, contact information, financial data, other data
Other data: school
How the information is used:
Game based learning platform.
Where the information is stored:
Outside Australia
Terms of Use / Privacy Policy
https://kahoot.com/student-privacy-policy/
https://trust.kahoot.com/privacy-policy/
https://trust.kahoot.com/terms-and-conditions/

Kodable

https://www.kodable.com/
Category:
Teaching and Learning
Information provided:
Staff/teacher: name, email
Student: work/content, grades or performance data
Parent: contact information
Other data: school
How the information is used:
Programming platform

Where the information is stored:
Outside Australia
Terms of Use / Privacy Policy
http://resources.kodable.com/KodablePP.pdf
http://resources.kodable.com/KodableTOS.pdf

Micro:bit

https://microbit.org/
Category:
Teaching and Learning
Information provided:
Staff/teacher: name, email
Student: name
How the information is used:
Learning Tool for Coding, Electronics and Robotics
Where the information is stored:
Outside Australia
Terms of Use / Privacy Policy
https://microbit.org/privacy/
https://microbit.org/terms-of-use/

PAT (ACER)

https://www.acer.org/au/pat
Category:
Assessment and Testing
Information provided:
Staff/teacher: name, email,
Student: name, date of birth, work/content, gender, grades or performance data, other data
Parent: name, contact information
How the information is used:
Tests to provide objective, norm-referenced information about students' skills and understandings in a range of key areas.
Where the information is stored:
Within Australia
Terms of Use / Privacy Policy
https://www.acer.org/privacy
https://www.acer.org/online-terms-of-use

Scholastic Literacy Pro

https://au.scholastic.com/en/literacy-pro
Category:
Teaching and Learning
Assessment
Information provided:
Staff/teacher: name, email
Student: name, email, grades or performance data
Other data: school

How the information is used:
Literacy program including assessment and evaluation.
Where the information is stored:
Within Australia
Terms of Use / Privacy Policy
https://www.scholastic.com/privacy.htm
https://www.scholastic.com/terms.htm

Studyladder

https://www.studyladder.com.au
Category:
Teaching and Learning
Information provided:
Staff/teacher: name, email
Student: name, grades or performance data
Other data: school, class details, school year
How the information is used:
Online educational activities.
Where the information is stored:
Outside Australia
Terms of Use / Privacy Policy
https://www.studyladder.com.au/about/privacy
https://www.studyladder.com.au/about/terms

Tinkercad

https://www.tinkercad.com/
Category:
Teaching and Learning
References & Resources
Information provided:
Staff/teacher: name, email, other data)
Parent: other data
How the information is used:
3D modelling program.
Where the information is stored:
Outside Australia
Terms of Use / Privacy Policy
https://tinkercad.zendesk.com/hc/en-us/articles/360011519353-Tinkercad-Privacy-FAQ
https://www.autodesk.com/company/terms-of-use/en/general-terms

Class Dojo

https://www.classdojo.com/
Category:
Teaching and Learning
School and class communication
Information provided:
Staff/teacher: name, email
Student: name, email, work/content, behaviour, photos or videos
Parent: name, contact information

How the information is used:
School communication platform that includes student portfolios and behavioural management.
Where the information is stored:
Outside Australia
Terms of Use / Privacy Policy
https://www.classdojo.com/privacycenter/
https://www.classdojo.com/terms/

Planbook

https://planbook.com/#home
Category:
References & Resources
Information provided:
Staff/teacher: name and email Student: name, email, date of birth, attendance, photos or videos and grades or performance data
Parent: contact information
How the information is used:
Online teacher lesson planning and grading.
Where the information is stored:
Outside Australia
Terms of Use / Privacy Policy
https://planbook.com/help/privacy.html
https://planbook.com/help/terms.html

Padlet

https://padlet.com/
Category:
Teaching and Learning
References & Resources
Information provided:
Student name, school, student work, profile or other photos (optional) and videos(optional).
How the information is used:
Online “bulletin “board, where students and teachers can collaborate, reflect, share links and pictures.
Where the information is stored:
Outside Australia but certified by Australian Signals Directory
Terms of Use / Privacy Policy
https://padlet.com/about/privacy
https://padlet.com/about/terms

Adobe - Creative Cloud K-12

https://www.adobe.com/au/creativecloud.html
Category:
Teaching and Learning
How the information is used:
A suite of over 20 desktop and web-based design applications used for graphic design, video editing, web development, photography, and animation

Information provided:
Student name, Student photo, Student email, Student date of birth, Student phone number, Student work/content, Student responses, Parent name, Parent contact information
Data Location:
Offshore (Outside Australia)
Terms of Use/ Privacy Policy
https://www.adobe.com/au/legal/terms.html
https://www.adobe.com/au/privacy/policy.html

Book Creator

https://bookcreator.com/
Category:
Teaching and Learning
References & Resources
Information provided:
Student name, Student work/content, Class details, School name, Student email, Student photos or videos, Student username
How the information is used:
This service allows users to create and collaborate on digital books by combining audio, visual and text elements.
Where the information is stored:
Offshore (Outside Australia)
Terms of Use/ Privacy Policy
https://bookcreator.com/privacy-policy/terms-of-service/
https://bookcreator.com/privacy-policy/

IXL

https://au.ixl.com/
Category:
Teaching and Learning
Information provided:
Student name, Student work, Student email, Student responses, Student grades or performance data, Student unique ID number, Student year level, Student class name, School name
How the information is used:
Learning activities for Mathematics and English. Teachers can monitor students' progress using diagnostic information and learning analytics.
Where the information is stored:
Offshore (Outside Australia)
https://au.ixl.com/termsofservice
https://au.ixl.com/privacypolicy

3P Learning (Reading Eggs, Reading eggspress Mathletics, Mathseeds)

https://www.3plearning.com/
Category:
Teaching and Learning
Information provided:
Student name**,** Student date of birth, Student year level**,** Student responses, Student email**,** Student work**,** School name

How the information is used:
Blended teaching software for class, home, and everywhere in between.
Where the information is stored:
Offshore (Outside Australia)
https://www.3plearning.com/terms/
https://www.3plearning.com/privacy/

Matific

https://www.matific.com/au/en-au/home/
Category:
Teaching and Learning
Information provided:
Staff/teacher: name, email, other data
Student: name, grades or performance data.
Other data: school
How the information is used:
Online mathematics teaching resources.
Where the information is stored:
Outside Australia
https://www.matific.com/au/en-au/home/privacy/
https://www.matific.com/au/en-au/home/terms/

Sphero Edu

https://sphero.com/
Category:
Teaching and Learning
References & Resources
Information provided:
Staff/teacher: name and email
Student: name, email, date of birth, work/content, attendance and photos or videos
Parent: name and contact information
How the information is used:
Computer Programming and Robotics Tutor
Where the information is stored:
Outside Australia
https://sphero.com/pages/privacy
https://sphero.com/pages/terms-of-use

Phonics Hero

https://www.phonicshero.com
Category:
Teaching and Learning
Information provided:
Student name, Grades or Performance, Class details, Student email, School name
How the information is used:
An online phonics learning platform

Where the information is stored:
Offshore (Outside Australia)
https://www.phonicshero.com/privacy-policy
https://www.phonicshero.com/terms-of-use/

Sunshine Online

https://www.sunshineclassics.com.au
Category:
Teaching and Learning
Information provided:
Student name, Student work/content, Student grade or performance data, Class details, School year, Student email, Student photos or videos, School Address, Student username, School name
How the information is used:
This is a digital reading program.
Where the information is stored:
Offshore (outside Australia)
https://www.sunshineclassics.com.au/terms.php
https://www.sunshineclassics.com.au/privacyPolicy.php

Teach Your Monster (To Read, Reading For Fun, Number Skills & Adventurous Eating)

https://www.teachyourmonster.org/
Category:
Teaching and Learning
Information provided:
Student name, Student grade or performance data, Parent contact information, Parent name, School name
How the information is used:
Educational games to inspire teaching children to read and develop mathematical skills.
Where the information is stored:
Offshore (outside Australia)
https://www.teachyourmonster.org/legals

The Social Express

https://socialexpress.com/
Category:
Health & Wellbeing
Information provided:
Staff/teacher: name and email

Student: name, email, geolocation data, grades or performance data (optional)
How the information is used:
Social-Emotional Learning
Where the information is stored:
Outside Australia
https://socialexpress.com/privacy-policy/
https://socialexpress.com/terms-of-use/

Todo Maths

https://todoschool.com/en/math
Category:
Teaching and Learning
Information provided:
Student name, School name
How the information is used:
Math educational mobile application.
Where the information is stored:
Offshore (outside Australia)
https://enuma.com/tos
https://enuma.com/policy

G Suite for Education

https://www.google.com
Category:
Teaching and Learning
Information provided:
Student name, Student email, Student work/content, Student photo videos
How the information is used:
G Suite Core Services (like Gmail, Calendar, and Classroom) and Additional Services (like YouTube, Maps, and Blogger).
Where the information is stored:
Offshore (outside Australia)
https://policies.google.com/terms?hl=en-AU&fg=1
https://policies.google.com/privacy?hl=en-AU&fg=1

Oxford Owl

https://www.oxforddigital.com.au/
Oxford Owl are Digital learning resources.
Information provided:
Student name Student work/content Student grade or performance data
Student email School name
Terms of Use: https://www.oxforddigital.com.au/terms.html
Privacy Policy: https://global.oup.com/privacy?cc=au
Data Location: Onshore (Inside Australia)