Singleton
PRIMARY SCHOOL

Information Booklet

Equity, Enterprise and Endeavour

Providing all students with opportunities
that empower them for success in a changing world.

Recess	10.45am – 11:05am
Lunch	12:55pm – 1.15pm
Kindy Finish	2:45pm
PP-6 Finish	2.50pm

Term Dates – 2026

Semester 1 2026	Semester 2 2026
Term 1 2 February - 2 April	Term 3 20 July - 25 September
Holidays 3 April - 19 April	Holidays 26 September - 11 October
Term 2 20 April - 3 July	Term 4 12 October - 17 December
Holidays 4 July - 19 July	Holidays Return 01 February 2027

Public Holidays

Labour Day	Monday 2 March
Good Friday	Friday 3 April
Anzac Day	Monday 27 April
Western Australia Day	Monday 1 June

phoning **9583 8850** or our website. An automatic SMS will be sent from the school computer system to remind you if you do not advise the office by 9.30am. If your child has a communicable disease please let us know as soon as possible. **Student absences can also be communicated/ entered through Compass.**

If you need to take your child out of school during school hours, please obtain an '**Early Release'** form from reception to give to your child's teacher. The only people who may collect your child are those you have nominated on your child's enrolment form. If another family member or friend is collecting your child who is not on the contact list – please advise the reception staff or your child's teacher. It is also important for contact details to be kept up to date.

Please advise the reception staff if these details change.

Students who are late to school (after 8.40am), need to collect a late note from reception.

Before and After School Care

Camp Australia is located on school grounds and you can enrol your child/ren via 1800 105 343 or download the Parent Portal app from Google Play or the App Store.

Assemblies

Assemblies are held in the undercover area. Dates are advertised on our social media and on our website. Assemblies are held every second Friday at 9am. All parents and community members are welcome.

Bikes and Scooters

The bike rack area is located adjacent to Early Childhood Block and the oval near the canteen. It is recommended to lock bikes or scooters securely. All students MUST wear a helmet when riding their bikes and

always a delicious variety.

For more information, please visit the Tasty Choice Facebook Page.

Communication/Class Dojo

There are several ways to get in contact with your class teacher - either via the Dojo App, the teacher's email or by calling the office and leaving a message. Please understand that it is not always possible to transfer calls during class times.
Class Dojo is a **free** service. Should you be contacted by anyone requesting to pay a fee, please inform the school immediately so this can be followed up with Class Dojo.

Compass

Compass is a new digital solution that easily enables you to keep your child's records for attendance and provide consent for school events, excursions and camps.

Contributions

The annual voluntary contribution for each child is $60.00. This may be paid by EFTPOS or via direct deposit. Please include your child's name and room number. If you are having difficulty paying, contact the office to organise a payment plan.

Account details: BSB: 633 000
Account number: 149 556 326

Custody Issues

Please advise the school if your family circumstances change. It is important we have any court documentation in regards to custody issues with your child.

the required date.
Please note: Payment cannot be made directly through Compass at this time.
Payment can be made via EFTPOS or direct deposit using surname and incursion/excursion as reference.

Account details: BSB: 633 000
Account number: 149 556 326

Factions

We have 4 factions at Singleton Primary:

- Orizaba - Red
- Comet - Yellow
- Coorong - Blue
- Murray – Green

School hats are reversible, one side being grey and the other side your child's faction colour. Please ensure that you write your child's name on their hat.

Head Lice

Head lice is all part of growing up! If your child is found to have 'live' head lice, you will be contacted and asked to treat the lice as a matter of urgency.

Immunisation

You can get a copy of your child's vaccination record online. Your child's immunisation history is available 24 hours a day, seven days a week through Medicare Australia's Online Service. You can register for online services at www.medicareaustralia.gov.au/online or at a Medicare office.
For further information call 1800 653 809

Infectious Diseases

and issues fines for breaches.

Parking

Parking is available around the school, oval and lake. There is **NO PARKING** in either of the staff car parks. All of our requests regarding traffic management are made to ensure the safety of ALL students.

Library

Students attend the library once a week and require a library bag, labelled with their name on it, for their books. The library is also open at lunch time for students.

Breakfast Club

Breakfast Club is provided for those children who have not had breakfast. Cereal, fruit and toast are available in the teaching blocks.

Medical Action Plans

If your child has any allergies, asthma, or medical conditions requiring special attention or care while they are at school, it is important that you complete a medical action plan.

Forms can obtained from our website or at reception.

Medication

Should your child require ANY MEDICATION at school an 'Administration of Medication' form **MUST** be completed. Medication is kept securely in the sick bay and students are required to come to the office to adminster. Forms can be obtained from our website or reception. It is Department policy that we are not permitted to administer **ANY** medication without written authorisation.

The only medication to be kept in students bags is an asthma inhaler

Mini Minors is held in room EC1 Every Friday from 9:00am to 9:30am. It is a wonderful opportunity for parent and community members to meet with very young children.

Photographs

If you do not wish your child to be photographed please ensure you complete the Visual Image Section in the enrolment form. The school makes arrangements to take individual, class and sibling photos during the year. Purchasing of these photos is optional, payment is organised directly with the photographers.

Policies

Singleton Primary School has a variety of policies we require all students to adhere to. Our Mobile Phone Policy, Good Standing, Computer & Internet and Homework policies are all available from reception or online at our website.

Parents and Citizens Association (P&C)

If you would like to be a part of the school P&C please come into reception and complete a form. The P&C is involved with many aspects of the school and participates with fundraising, Safety House, RoadWise programs and uniforms.

School Board

Our school board consists of parents/caregivers, staff, community members and the Principal. The council meets regularly and provides the school with direction and support in achieving its long term goals.

School Health Nurse

The school health nurse visits the school regularly. If you wish to discuss your child's health with the school nurse please contact the Kwinana Community Health Department on 9419 2266.

Social Media

We use Facebook as a way of communicating with our families and community. It will keep you up to date with school activities. Community sporting clubs are also advertised through our page.

Special Needs

Children who have a medical diagnosis, learning difficulty or disability and meet specific criteria might be eligible for extra classroom assistance or therapy.

It is important to liaise with the class teacher if your child is under the care of a Doctor, Paediatrician, Psychologist, Speech Therapist or Occupational Therapist etc.

Uniforms

School uniforms can be purchased from the Singleton Primary School online webstore — Eclipse Uniform Store and will also be sold from the uniform shop in the Undercover Area Thursday mornings from 8:30am to 10:30am. Students are encouraged to wear uniforms.

ALL ARTICLES OF CLOTHING SHOULD BE CLEARLY MARKED WITH THE STUDENT'S NAME

Please Note: EFTPOS is available in the uniform shop

No Hat No Play

School hats are worn for all outdoor sessions. Please make sure your child has one available at all times. We have a '**No hat no play'** policy, which applies to all age groups.

Footwear

Our place is by the bay.
We are Singleton Primary School.

A learning place for all,
Standing proud and tall.
They help us see the writing on the wall.

Chorus
S-I-N-G-L-E-T-O-N that's our primary school,
S-I-N-G-L-E-T-O-N Singleton Primary School.

Learning games and fun,
Another day has come,
We're off to Singleton Primary School.

Teachers, students, friends,
Together to the end,
Always a helping hand to lend.

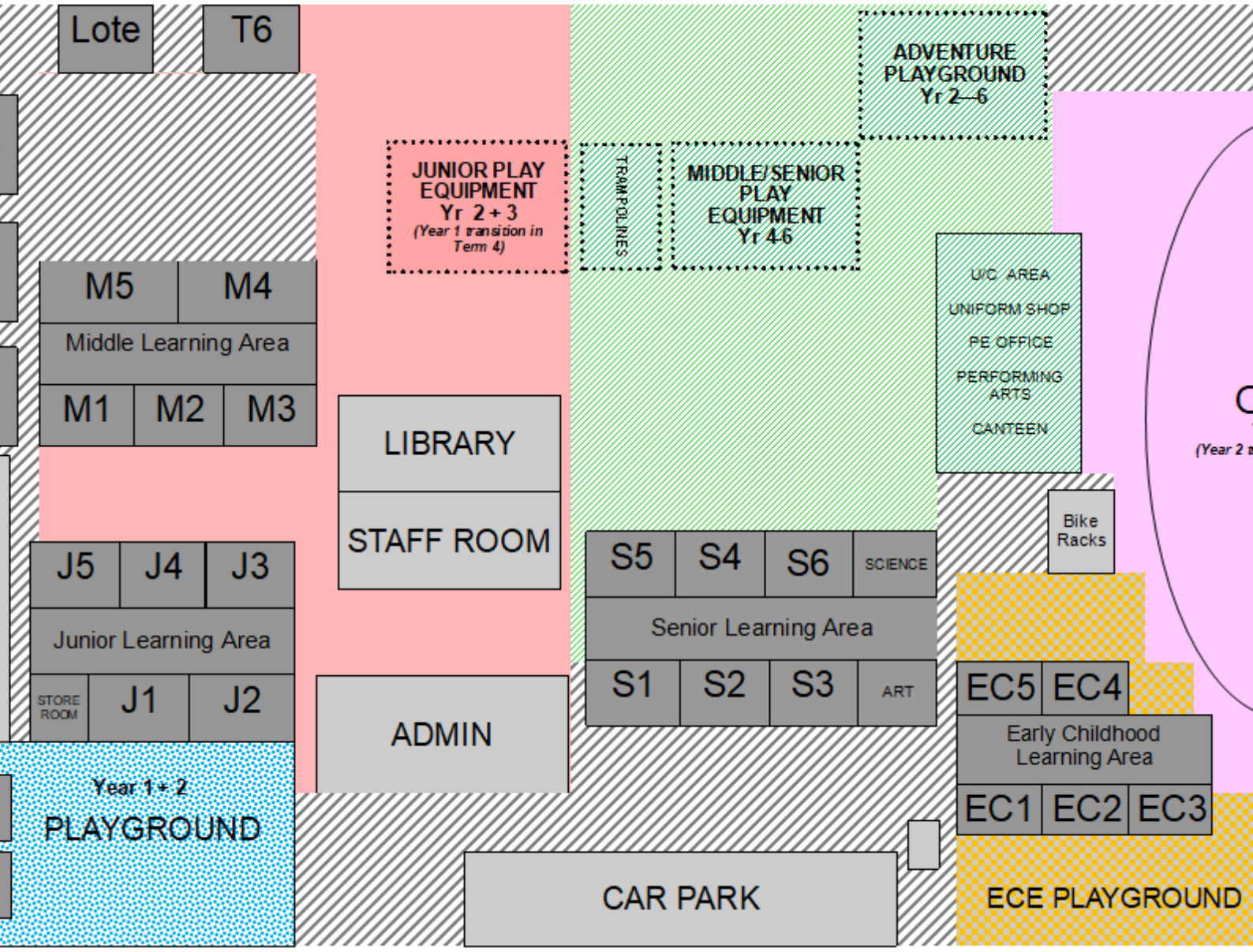
Chorus
S-I-N-G-L-E-T-O-N that's our primary school,
S-I-N-G-L-E-T-O-N Singleton Primary School.

Up through all the years,
We share the laughs and tears,
We are Singleton Primary School.

We are the green and grey,
Our place is by the bay.
We are Singleton Primary School.

Chorus
S-I-N-G-L-E-T-O-N that's our primary school,
S-I-N-G-L-E-T-O-N Singleton Primary School.

School Map


Lote
T6
ADVENTURE PLAYGROUND Yr 2–6
JUNIOR PLAY EQUIPMENT Yr 2 + 3
(Year 1 transition in Term 4)
TRAMPOLINES
MIDDLE/SENIOR PLAY EQUIPMENT Yr 4-6
U/C AREA
UNIFORM SHOP
PE OFFICE
PERFORMING ARTS
CANTEEN
M5
M4
Middle Learning Area
M1
M2
M3
LIBRARY
STAFF ROOM
Bike Racks
S5
S4
S6
SCIENCE
Senior Learning Area
S1
S2
S3
ART
J5
J4
J3
Junior Learning Area
STORE ROOM
J1
J2
ADMIN
EC5
EC4
Early Childhood Learning Area
EC1
EC2
EC3
Year 1 + 2
PLAYGROUND
CAR PARK
ECE PLAYGROUND