Singleton

PRIMARY SCHOOL

Kindergarten Information Booklet 2026

Email: singleton.ps@education.wa.edu.au
Telephone: (08) 9583 8850
Mail Address: PO Box 7140 Secret Harbour WA 6173

2026 TERM DATES

Semester One	Semester Two
Term one 2 February – 2 April	Term Three 20 July – 25 September
Holidays 3 April – 19 April	Holidays 26 September – 11 October
Term Two 20 April– 3 July	Term Four 12 October – 17 December
Holidays 4 July – 19 July	Holidays Return on the 1 February 2027

SCHOOL TIMES

Doors Open	8.30am
Commences	8.40am
Recess	10.45am-11.05am
Lunch	12.55am - 1.35pm
Finish	2.45pm

PUBLIC HOLIDAYS

Labour Day	Monday 2 March
Good Friday	Friday 3 April
ANZAC Day	Monday 27 April
WA Day	Monday 1 June

KINDERGARTEN DAYS 2026

Kangaroos/ Penguins	Monday	Tuesday	Wednesday	Thursday	Friday
Week One	X	X	X		
Week Two	X	X			

Koalas/ Possums	Monday	Tuesday	Wednesday	Thursday	Friday
Week One				X	X
Week Two			X	X	X

School Information

Absences

Please advise the office if your child will be absent from school either by phone **9583 8850** or our website. An automatic SMS will be sent from the school computer system to remind you if you do not advise the office by 9.30am. If your child has a communicable disease, please let us know as soon as possible.

If you need to take your child out of school during school hours, please obtain an '**Early Release'** form from reception to give to your child's teacher. The only people who may collect your child are those you have nominated on your child's enrolment form.

Please advise the reception staff if these details change.

Students who are late to school (after 8.50am) need to collect a late note from reception.

Appointments and Interviews

Your child's education is a partnership between you and the school so please take full advantage of the many opportunities to see how your child is progressing.

If you have any concerns or queries regarding your child, the school or our program, please do not hesitate to ask for an appointment or feel free to 'pop in' for an informal chat at the end of the school day.

Before and After School Care

Camp Australia is located on school grounds, and you can enrol your child/ren via 1800 105 343 or download the Parent Portal app from Google Play or the App Store.

Camp Australia

Bikes and Scooters

The bike rack area is located adjacent to Early Childhood Learning Area and the oval near the canteen. It is recommended to lock bikes or scooters securely. All students MUST wear a helmet when riding their bikes and scooters. For safety reasons riding inside the school grounds is not allowed.

Birthdays

When your child has a birthday, you may wish to provide a birthday cake or something else to share. Please make sure there is enough for 20. Check with your teacher as many children have allergies to various ingredients.

Canteen - The Tasty Choice

The canteen is open 4 days a week, (Tuesday, Wednesday, Thursday & Friday) for breakfast, recess and lunch. Orders can be taken at the counter or until 8.30am Or online at Spriggy. EFTPOS is available at the canteen. The menu is seasonal and there is always a delicious variety.

For more information please visit it the Tasty Choice Facebook Page

The Tasty Choice | Facebook

Communication

There are several ways to get in contact with your class teacher - either via the Class Dojo App, the teacher's email or by calling the office and leaving a message. Please understand that it is not always possible to transfer calls during school times.

Class DoJo

Class DoJo is a **free** service. Should you be contacted by anyone requesting to pay a fee, please inform the school immediately so this can be followed up with Class DoJo.

Contact Details

It is essential for parents and carers to keep their contact details up to date. You can email or come into the office to do this. If another family member or friend is collecting your child who is not on the contact list – please advise the reception staff or your child's teacher.

Contributions

The annual voluntary contribution for each child is $60.00. This may be paid by EFTPOS or via direct debit. Please include your child's name and room number. If you are having difficulty paying, contact the office to organise a payment plan.

Account details: BSB: 633 000 **Account number: 149 556 326**

Custody Issues

Please advise the school if your family circumstances change. It is important we have any court documentation you have regarding any custody issues with your child.

Dental Treatment

Children turning 5 years of age during their kindergarten year are eligible for dental treatment. Enrolment forms will be issued through the class teachers during Terms 1 and 2.

Educational Aims in Early Childhood

* To foster the joy of learning and a positive attitude towards school

* To provide activities, over a range of learning areas that will help each child to develop his/her potential

* To develop skills and knowledge that will allow the children to become independent, creative, flexible and socially responsible

* To assist the child to develop a positive self-image

* To encourage participation and enjoyment by providing hands on activities and learning through play

* To develop fine and gross motor skills, language and appropriate social skills

* To encourage parental interest and a partnership in the education of their child

* To provide a strong foundation for the development of Literacy and Numeracy skills.

Excursions and Incursions

During the year the class teacher may organise for your child to attend an excursion or incursion. You will receive details of this including the itinerary, cost and permission slip closer to the time. To ensure your child can attend, it is necessary to return any paperwork by the required date.

Payment can be made via EFTPOS or direct deposit using surname and in/excursion as reference.

Factions

We have 4 factions at Singleton Primary:

Orizaba	Red
Coorong	Blue
Comet	Yellow
Murray	Green

School hats are reversible with grey on one side and your child's faction colour on the other. Please ensure that you write your child's name on their hat.

Fruit

Please provide your child with **1 piece of fruit in a separate <u>labelled</u> container** each day. Cheese, cucumber, carrot and dried fruit make a nice change.

Head Lice

Head lice is all part of growing up! If your child is found to have 'live' head lice, you will be contacted and asked to treat the lice as a matter of urgency.

Health and Wellbeing

During the year our School Nurse will visit Early Childhood Block to check your child's weight, hearing, eyesight and general wellbeing as part of WA's **'on entry'** health assessment process. Parents will be advised if any treatment is necessary.

The school health nurse visits the school regularly. If you wish to discuss your child's health with the school nurse please contact the Kwinana Community Health Department on 9419 2266.

Infectious Diseases

Children who are ill with infectious diseases must not attend school until they are fully recovered. Please notify the office if your child is sick or will be absent.

'Kiss and Drop'

Please **do not** park and leave your car in the 'Kiss and Drop' zone when dropping off or collecting your child from school. This area is strictly for the rapid transition of independent students. The council often patrols and fines are issued.

Library

Students attend the library once a week and require a library bag for their books. The library is open at lunch time for older students.

Lunch

Please provide a healthy lunch. We recommend fruit, raw vegetables, yogurt, a small sandwich and maybe a high fibre lunch bar. Our school supports the positive message of 'nude food = a healthy body + a healthy planet'.

We want our students to be empowered to choose healthy, rubbish free food for their lunches and snacks. Please refrain from highly processed foods, like chocolate, chips/crisps and lollies.

Singleton Primary is an ALLERGY AWARE School

Medical Action Plans

If your child has any allergies, asthma, or other medical conditions requiring special attention or care while they are at school it is important you complete a medical action plan.

Forms can obtained from our website or at reception.

Medication

Should your child require ANY MEDICATION at school an 'Administration of Medication' form MUST be completed. Medication is kept securely in the sick bay and students are required to come to the office to administer. Forms can be obtained from our website or reception. It is Department policy that we are not permitted to administer **ANY** medication without written authorisation.

The only medication to be kept in student's bags is an asthma inhaler. For safety reasons all other medication will be secured in the school sick bay

Mini Minors Time

Mini Minors Time is presented by one of our Early

Childhood Teachers to introduce a love of literature and books for our young learners. This is done through song and movement for children aged between 0 and 4 years.

Mini Minors is held in room EC1 every Friday from 9.00am to 9.30am. It is a wonderful opportunity for parent and community members to meet with very young children.

Parents Noticeboard

A parents' noticeboard is positioned outside the classroom to keep parents up to date with events. Please ensure you check for any updated information.

Parking

Parking is available around the school, oval and lake.
There is **NO PARKING** in either of the staff car parks.
All our requests regarding traffic management are made to ensure the safety of ALL students.

Parent Roster

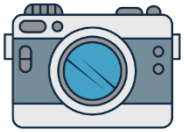
You are welcome to join in with your child in class activities to help make their first school experience so much more meaningful and enjoyable. Each class will organise a roster of parent helpers and we encourage your active participation.

Grandparents and other relatives and friends are also more than welcome. Younger siblings may join in when a parent is on roster, but please remember they are your responsibility and need a watchful eye at all times. We will be putting out a parent roster sheet at the of each term if you wish to

help. This allows you to observe your child at school and share in some of their experiences. Duties include helping with activities, the preparation of fruit and cleaning up.

Photographs

If you do not wish your child to be photographed, please ensure you complete the Visual Image Section in the enrolment form. The school makes arrangements to take individual, class and sibling photos during the year. Purchasing of these photos is optional, payment is organised directly with the photographers.



Parents and Citizens Association (P&C)

If you would like to be a part of the school P&C, please come into reception and complete a form or visit Singleton Primary P&C Facebook page. The P&C is involved with many aspects of the school and participates with fundraising.

School Bag

To help your child develop responsibility for their possessions we recommend each child has a large bag as some pieces of work are bulky. A Library bag will also be required.

School Board

Our school board consists of parents/caregivers, staff, community members and the principal. The board meets regularly and provides the school with direction and support in achieving its long-term goals.

School Website

Our school website holds a wealth of information.

Visit http://singletonps.wa.edu.au/ to view our latest news, calendar and many helpful links.

Social Media

We use Facebook as a way of communicating with our families and community. It will keep you up to date with school activities. Community sporting clubs are also advertised through our page.

Special Needs

Children who have a medical diagnosis, learning difficulty or disability and meet specific criteria might be eligible for extra classroom assistance or therapy.

It is important to liaise with the class teacher if your child is under the care of a Doctor, Paediatrician, Psychologist, Speech Therapist or Occupational Therapist etc

Uniforms

Uniform Shop

School uniforms can be purchased from the Singleton Primary School online webstore – Eclipse Uniform Store and will also be sold from the uniform shop in the Undercover Area Thursday mornings from 8:30am to 10:30am.

No Hat No Play

School hats are worn for all outdoor sessions. Please make sure your child always has one available at all times. We have a **'No hat no play'** policy, which applies to all age groups.

Footwear

Footwear must be worn at all times in the main primary school area. Children in the Early Childhood Area can remove their shoes to help improve circulation and proprioception (a sense of your body's placement and movement) this also assists with the development of balance and normal foot development.

Water Bottles

Your child should bring their own water bottle every day containing water only. Please do not put fruit juice or cordial in it as this will attract ants and is not allowed. The water bottle should have your child's **name** clearly printed on it.

CAN YOUR CHILD?

Language Skills

Ensure your child is using sentences to state needs and wants.

Examples:

Child: Can I please go to the toilet?

Adult: Yes, you may go to the toilet.

· Pointing to things they need or want using one-word Eg. toilet, drink

Independent Skills

Toileting:

· Dress/undress themselves

· Wipe their bottoms

· Flush the toilet

· Wash their hands

Lunch time:

· Practise zipping and unzipping school bag

· Practise putting lunch box in and out of school bag

· Practise opening and closing lunch box and lunch box containers

· Practise unwrapping sandwich

· Practise asking for help if they are having trouble

Mat time

· Practise crossing legs

· Practise sitting still for increased periods of time

· Practise listening to stories without interrupting

Packing Away

Practise putting things away once they have finished with them before starting something new Eg. Pack up the cars before pulling out the books to read.

Fine Motor Skills (using small muscle groups)

· Practise using scissors

· Expose your child to pencils/crayons/ textas and encourage them to draw pictures Eg. person with several body parts, sun, tree, bug.

THINGS YOU MIGHT LIKE TO COLLECT FOR YOUR CLASSROOM

* Pipe Cleaners
* Cardboard
* Lace and ribbon
* Ice-cream containers
* Baby food jars
* Honky nuts and pine cones
* Feathers
* Chocolate Foil Wrap
* Corks
* Paper
* Buttons
* Various wool ends